

Barnard Castle Golf Club.  
**Management Meeting.**

**Held in the Clubhouse on Wednesday 20<sup>th</sup> October 2021.**

**Attendees:** Colin MacLeod, Phill Clarke, Martyn Stubbings, Doug Dinwiddie, Sue Blæford, David Bainbridge, and Dianne Wilkinson

1) Apologies

- Joy Pallister

2) Minutes of last meeting.

- Proposed by Phill Clarke and seconded by Dianne Wilkinson.

3) Professional / Pro Shop... Martyn Stubbings

- Healthy visiting numbers – both pay and play and visiting parties.
- Buggy hire remains strong.
- Winter green fees effective from when the Winter tees are brought into play **(Action: Martyn)**.
- Course bookings full on BRS for Saturdays and Sundays, however lots of gaps visible on the tee as a number of golfers are booking tee-times and not using them. E-mail to be sent to all members advising them to cancel their BRS booking if they are unable to play **(Action: Admin)**

4) Catering

- New placemats with Barnard Castle logo to be procured. **(Action: Admin)**
- TV can be on in the club-house – Advise stewards **(Action: Admin)**
- Investigate if speakers in clubhouse are operational. **(Action: Admin)**
- Glass washer requires new pump. **(Action: Admin)**

5) Greens Review

- Interviews completed for Deputy Head Greenkeeper. New structure for staff agreed and accordingly, written offers to be issued **(Action: Sue)**: -
  - (1) Sean Collier: Head Greenkeeper, salary £26K (to be reviewed after 12 months)
  - (2) Andy Burrell: First Assistant Greenkeeper, salary £21K (to be reviewed after 12 months)
  - (3) Mike (as per his request), will take up the position of Greenkeeper on a reduced salary of £24K
- Progress required to install tee mats on front of all par 3 tees and short par 4's. Add to project list **(Action: Colin)**
- All holes to be upgraded with new inserts. Add to project list. **(Action: Colin)**.
- Action list to be updated, published, and shared with new Head Greenkeeper. **(Action: Colin / David)**

6) Competitions

- 2021 / 2022 Winter League format to be published and communicated via e-mail **(Action: Phil)**

7) Treasurer's report.

- Membership numbers, total **536**. The breakdown being: -  
352 x Full/Academy members, 13 x five day, 9 x nine hole, 36 x country, 3 x CASC, 49 x Intermediate (19-28), 4 x Octogenarian, 4 x Winter, 34 x juniors, 12 x Pay & play.
- The caterer has commenced paying kitchen rent and is giving the club the takings from the coffee machine on a monthly basis.

- Use of GoCardless to collect Subs has now been set up. If a member misses a payment, GoCardless requests 2 payments with the next DD. It is calculated automatically from the subscription invoice, so reducing errors and inconsistency. Members don't have to change Standing Orders as GoCardless imports direct into ClubV1, thus reducing admin time.
- Green fee income is strong, and buggy hire continues to be strong also. Competition entries were steady for September.
- We have received the new Toro mower (In September) and paid the deposit.

#### 8) Ladies

- Ladies and Seniors' fixture clashes resolved.
- Job description of Lady Captain currently being drafted.

#### 9) Correspondence

- None.

#### 10) Matters Arising

- None.

#### 11) AOB

- Requests to the Stewards concerning service requirements (i.e. use of club-house for meetings, catering requests for events, menu opinions, etc), to be directed towards committee for onward communication, where appropriate.
- Entry to the kitchen and behind the bar is strictly prohibited for all members.
- Vacancy for Junior Liaison Officer. **(Action: Admin)**
- Septic tank requires upgrades in line with Environmental Agency recommendations. **(Action: Sue)**
- Presentation night, Friday 26<sup>th</sup> November (19:00)
- AGM, Wednesday 8<sup>th</sup> December (19:00)
- Updated action list reviewed. Actions to continue to be progressed **(Action: All)**
- Golf Package Pricing agreed.

| <b>Golf Package Pricing, October 2021</b> |                     |         |   |                 |  |   |  |
|---|---------------------|---------|---|-----------------|--|---|--|
|   | <b>Golf18 Holes</b> |         | <b>Option 1</b>                                     | <b>Option 2</b> | <b>Option 3</b>                        | <b>Option 4</b>   | <b>Option 5</b>  |
|   |                     |         | Breakfast upon Arrival<br>Tea or Coffee & Bacon Bun | 2 Course Meal   | Breakfast upon Arrival & 2 Course Meal | Breakfast upon Arrival, Soup & a Sandwich Lunch & 2 Course meal | Breakfast upon arrival, Soup & a Sandwich Lunch & Upgraded 2 Course meal |
| <b>M-F</b>                                | £ 20.00             | £ 18.00 |   |                 |  |   |  |
| <b>Week-end</b>                           | £ 30.00             | £ 25.00 | £ 4.95  | £ 11.95         | £ 14.95                                | £ 21.95   | £ 24.95  |

- Refurbishment of Ladies' Toilet Area - Halfway House **(Action: Admin to instruct S. Wilkinson)**
- First Aid Training required for key personnel. **(Action: Admin)**
- Club web site. John Hall is the identified resource to make updates.
- Club house carpet replacement to be ordered. **(Action: Sue)**
- Recommendations on new furniture and soft furnishings to be presented back to committee. **(Action: Dianne)**

- Updated constitution to be finalised, published and posted in the club-house in advance of the AGM. **(Action: Colin / Sue)**

Next management committee meeting, Wednesday 17<sup>th</sup> November 2021, 18:30

Colin MacLeod