



BARNARD CASTLE GOLF CLUB

GOLF BUGGY POLICY

Introduction

The purpose of this document is to establish a standard for the safe operation of all ride-on buggies operated on the course at Barnard Castle Golf Club.

The document also sets down the criteria to be applied and conditions to be met for their use.

The club has several buggies available for hire and they can be booked in advance, via the Club Professional. Any booking is subject to restrictions that may be imposed owing to the condition of the course. No guarantee can be given that a buggy will be available unless it has been pre-booked.

The Club also allows members and visitors to use their own buggies on the course subject to them obtaining written permission from Barnard Castle Golf Club to do so, and meeting the requirements set out in this document.

Qualifications

In normal conditions there is no restriction on the use of ride on buggies other than in certain areas of the course. In some circumstances however, it may be necessary to restrict their use. (These restrictions will be advertised via Barnard Castle Golf Club's Club V1 Members Hub, and the Club's notice board).

Any person who operates a ride-on buggy on the golf course is deemed by so doing, to have the knowledge, training, and skill to safely operate this vehicle and be fully accountable for their actions and the consequences thereof.

The safe operation of ride-on buggies on the course requires conscientious application and adherence to the minimum standard of care prescribed by this policy.

Golf Buggies must be operated in accordance with the requirements of the following documents:

- Golf Buggy Safety Policy
- Golf Buggy Safe Working Practice
- Golf Buggy Safety Policy Acknowledgement Form

The Club reserves the right to refuse permission if all the conditions stipulated are not complied with.

It is Club policy that if the whole course or part of the course is open, ride on buggies may be used.

In exceptional weather conditions, the Head Greenkeeper or designate, may determine that unrestricted use of Buggies will, or is likely to, cause significant damage to the course. In these circumstances, buggy restrictions will apply.

Privately owned buggies will then be permitted, but only to those people who have a disability as defined under the Disability Discrimination Act. Such persons must have lodged with Barnard Castle Golf Club the following: -

- Medical Exemption Letter (see Appendix A) signed by a registered General Practitioner confirming that they are unable to play a full round of golf without the use of a buggy.
- Personal insurance certification.



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Use in General Play and Competitions

During general play a buggy shall only be used by members and visitors on payment of the appropriate fee before play.

Buggies may be used during closed and open competitions at the discretion of and with the prior approval of the competition committee.



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GOLF BUGGY SAFETY POLICY

The Club has a duty of care to all users of the golf course.

The topography of certain areas of the course is such that caution and prudence must be shown by the user of a Golf Buggy. It is also necessary for the Club to provide adequately safe means of access for all golfers including those given permission to use Golf Buggies. Moreover, the Club must ensure the safety of golfers who do not wish to use Golf Buggies but who might be at risk from a mechanically defective Golf Buggy or its careless use. This duty of care also applies to members of the public who may, from time to time, justifiably be on the course.

To assist the safe employment of Golf Buggies all potential users (members and visitors) shall comply with the following conditions:

1. Only recognised Golf Buggies – with three or four wheeled - are permitted at Barnard Castle Golf Club.
2. Privately Owned Buggies must be either ridden or transported to Barnard Castle Golf Club within the confines of the owner's vehicle. Transportation using a trailer is not permitted due to restricted car park space.
3. Facilities to store or re-charge Privately Owned Buggies are not available at Barnard Castle Golf Club unless prior agreement has been given by the Club's Management Committee.
4. Privately Owned Buggies on Barnard Castle Golf Club property are only for the use of members and visitors who are disabled within the meaning of the Disability Discrimination Legislation.
5. Golf Buggies must be operated with the utmost courtesy, care and consideration for the safety and convenience of pedestrians. Pedestrians must be afforded the right-of-way at all times.
6. The signs and instructions employed on the course to warn Golf Buggy users of potential danger areas or areas forbidden to Golf Buggies because of concerns about danger or the potential to cause unacceptable wear and tear to the course, must be followed at all times.
7. Golf Buggies must be operated and parked in such a manner that they do not impede or interfere with normal pedestrian or vehicular flow on roadways, ramps or pavements.
8. Golf Buggy operators will be responsible for the security of ignition keys for the period that the buggy is on the property owned by the Club.
9. Barnard Castle Golf Club has no responsibility for ensuring the safe operation of Golf Buggies on or beyond the confines of the course and the club car-parks other than those operated by their servants or agents. The Club will accept no responsibility for any loss or damage caused to any property other than that arising from the negligent use of a Golf Buggy by their servants or agents.
10. No Golf Buggy will be operated in excess of 16 km / 10 miles per hour. All speed limits must be observed.
11. Golf Buggies shall be used only between dawn and dusk.
12. Golf Buggies must be operated in compliance with the common `rules of the road` regardless of whether Golf Buggies are operated on pavements or roadways.



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13. Operators must stop the Golf Buggy at blind intersections and proceed with caution.
14. The consumption of alcohol and/or the improper use of drugs when using a Golf Buggy is not permitted.
15. Barnard Castle Golf Club Management Committee has the authority to immediately suspend or prohibit any individual from using or being carried in a Golf Buggy. Application for reinstatement of permission to use a Club/Private Owned Buggy can only be made to the Management Committee.



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GOLF BUGGY SAFE WORKING PRACTICE

- Golf Buggy operators must not be under the influence of alcoholic drinks or drugs
- Never allow children to drive the Golf Buggy

BEFORE USE

- All operators of Golf Buggies must sign a Golf Buggy Safety Policy Acknowledgement form before they are allowed to use the buggy.
- A Golf Buggy shall only be used for the number of occupants it was designed to carry and only by people who are authorised to use one.

DURING USE

- Always remain seated and hold on while the vehicle is in motion
- Hands, feet and head must be kept inside the Golf Buggy at all times while the vehicle is in motion
- Golf Buggies must not be driven in prohibited areas
- The vehicle must be used to progress the game and must not be driven up and down excessively, e.g., when looking for golf balls
- The vehicle must not be used on tees, greens or the slopes and areas leading up to them
- The vehicle must not be used within 2 metres of any bunkers, ditches or ponds or slopes leading to them except when using the designated bridges
- The vehicle must not be driven into any deep rough on the course
- Check the area behind the vehicle before reversing
- Set the parking brake before leaving the vehicle
- Always consider the terrain, existing vehicular and pedestrian traffic conditions as well as environmental factors that may affect your ability to operate the vehicle safely
- Drive the vehicle only as fast as the terrain and safety considerations allow
- To avoid tipping over, drive the buggy straight up and down severe slopes
- Slow down before corners
- All turns must be executed at reduced speeds
- Avoid sudden stops or changes of direction that may result in loss of control
- Be extra careful when the course is wet and muddy

AFTER USE

When the vehicle is left unattended, turn the operating key to the off position, remove the key and engage the parking brake.

CHECK LIST: Knowing the controls and how to use them

- Ignition switch and immobiliser key
- Accelerator
- Footbrake
- Parking brake – Set the brake before leaving the Golf Buggy
- Reversing Control



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Appendix A: Medical Exemption Letter

To: Barnard Castle Golf Club

Hamire Road

Barnard Castle

DL12 8QN

I, Dr.....of.....

.....

Certify that I have examined

.....of.....

.....

and am of the opinion that he/she has a disability within the meaning of the Disability

Discrimination Legislation and is unable to play or has undue difficulty in playing golf without

the use of a motorised Golf Buggy.

Signature.....Date.....

ADMINISTRATION

In respect of Privately Owned Buggies, the administration office will retain on file a fully completed and signed "Golf Buggy Safety Policy Acknowledgement Form", together with a Medical Exemption Letter as per the example above, and a copy of the Authorised Buggy User's personal insurance certificate. The administration office will also ensure that the Pro Shop Staff are in possession of an up-to-date copy of the register of Authorised Buggy Users for whom documents are held on file and to whom authorisation has been granted for use of a Privately Owned Buggy.



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Golf Buggy Safety Policy Acknowledgement Form

This form must be completed by all golfers each time they operate a Golf Buggy.

Any person who accepts the privilege of operating a Golf Buggy on Barnard Castle Golf Club premises is deemed, by so doing, to have the knowledge, training, and skill to safely operate the vehicle and shall be fully accountable for their actions and consequences thereof.

The safe operation of Golf Buggies on the Courses requires conscientious application and adherence to the minimum standard of care prescribed by this policy.

Name:.....

Address:.....

By signing below I acknowledge that:

- I have read the Barnard Castle Golf Club Buggy Safe Working Practice
- I understand the terms and conditions of the Barnard Castle Golf Club Buggy Safety Policy
- I have been provided with the opportunity to ask questions related to this policy
- I will ensure that the Golf Buggy is maintained and operated in accordance with the Barnard Castle Golf Club Buggy Safety Policy
- I accept that it is my duty alone to ensure that I have sufficient insurance to cover liability for risks to third parties.
- I agree to indemnify Barnard Castle Golf Club against all claims costs and demands made against Barnard Castle Golf Club arising out of or in connection with the use of the Golf Buggy.

Signature:..... Date:.....

Users of Club/Private Buggies do so at their own risk. Barnard Castle Golf club will not accept any liability for any loss or damage to the Club/Private Buggy or any other property arising from the negligence of the club or any of its servants or agents.