

## **Barnard Castle Golf Club**

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# **Ladies' Section Manual “The Red Book”**

## **Introduction**

This manual contains information for members of the Barnard Castle Golf Club Ladies' Section. It includes guidance for the Ladies' Executive Committee (Committee) and provides details on Ladies' competitions and events.

It should be used in conjunction with current England Golf, World Handicap System, The R&A and Durham County Ladies Golf Association (DCLGA) information.

A copy is available in the Ladies' Locker Room for members to consult and published on the Club's website.

The contents are kept up to date by the Ladies' Executive Committee. Any alterations are discussed and voted on by the Committee and recorded in the minutes which are made available to all members of the Ladies' Section.

An in-depth review of competitions was undertaken in 2024. The resulting proposals were circulated to all members of the Ladies' Section and presented and discussed at an open meeting on 15 October 2024. The proposals were accepted by those present and ratified at the Ladies' Executive Committee meeting on 29 October 2024.

Information and policies regarding Juniors can be found in the Club Office and from the Juniors Liaison Officer.

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## **SECTION A: GENERAL INFORMATION**

### **A:1 Meetings**

#### **A:1:1 Committee Meetings**

- There will be a monthly meeting of the Ladies' Executive Committee unless it is deemed to be unnecessary.
- The President will also be notified of all Committee Meetings.
- Agendas to be distributed one week in advance of meeting (prepared by the Honorary Secretary).
- Minutes of meeting typed by Honorary Secretary to be issued with time for amendments before they go to the next Committee meeting.
- Arrange date for the next meeting.
- When confirmed as correct a copy of the minutes must be displayed on the Ladies' notice board and shared on the Ladies' Section WhatsApp group.
- A bullet point summary of the minutes will also be displayed on the Club's website (Committee decision 4 June 2024).

#### **A:1:2 Club Management Committee Meetings**

- The Ladies' Captain and Ladies' Vice Captain sit on the Club's Management Committee.
- They have voting rights on the Management Committee provided they have been a club member for the length of time stated in the Club Rules.

#### **A:1:3 Ladies' AGM**

- See the Ladies' Section Constitution
- The AGM is usually held on a Tuesday evening in November
- The Ladies' Captaincy is handed over at the AGM
- A standard agenda format is used as follows which must not include AOB:

The Annual General Meeting will take place in the Clubhouse on ..... at .....

1. Respectful silence for those members who have died this year.
2. Apologies for absence.
3. Minutes of the previous year's AGM and SGM if appropriate
4. Matters arising.
5. Honorary Treasurer's Report (Copies of final account to distribute at the meeting)
6. Competition/ Handicap Secretary's report
7. Proposals received (if in time scale according to constitution)
8. Ladies' Captain's Report
9. Election of Officers and Executive Committee for 20...../20....

## 10. Handing over of office (Speech and Necklace with Badge attached)

### Subscriptions to be paid

Durham County Senior Ladies' Golf Association Society	£
Lady Captains' Society	£
Teesside Alliance	£

(If you do not wish to continue membership, please inform the appropriate representative)

## A:2 Programme Planning

The provisional fixture list should be constructed by the Ladies' Captain, the Competition/Handicap Secretary and Ladies' Vice-Captain using the fixture calendar from the previous year as a starting point.

It must be checked in detail with the Club Competition Secretary. The proof received from the printer should be checked before going to print.

Some matters to consider are as follows:

- LADIES' CAPTAIN'S DAY or JOINT CAPTAIN'S DAY – normally held on a Saturday. Date and type of competition/s chosen by the Captain Elect. A combined weekend or a separate day is the next year's Lady Captain's prerogative in discussion with the Club Captain, including whether to have a Joint Captains Mixed competition.
- Events that require winners going forward to another round must be arranged in plenty of time, each will have a date for sending entry form, see Competition Secretary.
- COUNTY EVENTS: These take precedence over Club events. Make sure Scout Cups are not on the same day as our Ladies' Open.
- COUNTY WEEK: Check dates as this affects our Club Championship (also the Sunday prior to County Week when our County Players could be travelling to venue for County).
- COUNTY, PAST CAPTAINS, SENIORS and ALLIANCE fixtures to be hosted at Barnard Castle should be added.
- MATCH FIXTURES – Anderson and Sivewright home and away fixtures to be confirmed by team captains.
- Check for events (these may also be visiting parties) which are to be held on our course or elsewhere by consulting the Club Secretary/Club Competition Secretary e.g. COUNTY or ALLIANCE events being hosted at our Club
- The Club Championship should be played on the same day as the men. Check with Club Competition Secretary.

- At the last Committee meeting of the year, Committee to decide if the Club is to enter the Kyocera/Annodata Team Event (previously Mail on Sunday)– rounds are played from January.
- THOMLINSON CUPS - The two lowest handicap players in Silver and Bronze, to be asked if they wish to represent the club in this event by the Ladies' Captain.
- MEDALS and STABLEFORDS – 9 medals and as many Stablefords as can be accommodated. Medals to be played before the Musto Trophy. Check with Head Greenkeeper that no work being done on the course on planned Medal competition days.
- JUNIORS – Girls may play in all Ladies' competitions providing they have the required handicap.
- ANNIVERSARY VASE - should be as near April 11th as possible.
- OPENING DAY - may be Anniversary Vase, Easter Rose Bowl or fun (Stableford) competition, followed by tea in the clubhouse, depending upon when Easter falls. If a fun competition, prizes are bought by the Ladies' Captain with the entry money.
- BIRKBECK TROPHY - Spring, Summer and Autumn.
- LADIES' EXCHANGE – date arranged by Honorary Secretary, useful to contact the exchange Ladies' Captain the previous year so can arrange some details and again just prior to visit. Committee meeting (3 March 2020) 9-hole members are eligible to play.
- HALL TROPHY – 3 or 4 played yearly – originally Saturday only. Now may include Friday or Sunday. Preferably not next to a mixed competition. The dates for the playing of this trophy to be flexible, after consultation with Club Secretary and considering planned Fixture Card. 9-hole members can play but must pay the green fee for the extra 9 holes.
- FRIENDLY MATCHES – Vice-Captain or friendly match team organiser to contact the Vice-Captain of the previous year, as some clubs do not want matches every year finding other Clubs may be necessary. Usually, three or four clubs involved each year, arrangements to be made as far in advance as possible.
- CHARITY COMPETITIONS –Committee Meeting October 12 2023 meeting: a decision to be made at a Committee Meeting at the start of the playing season on which charities (Macmillan, Breast Cancer Now, RNLI, Golf Foundation) to support by playing a charity competition.
- FUN COMPETITIONS - Fit in as and when possible as they are popular (e.g. Scramble, Waltz, Irons only, to include Junior Girls where possible).
- 9-HOLE MEMBERS – Club Management Committee decision 3 March 2020: 9-hole members are only eligible to play in 9-hole competitions. 9-hole competitions should be run alongside some 18-hole competitions throughout the year.
- WINTER COMPETITIONS – Arranged by the Ladies' Captain during October to March.
- CHRISTMAS COMPETITION & LUNCH - Arranged by the Ladies' Captain.
- WINTER SOCIAL EVENTS - Indoor Activities e.g. Bridge, Whist. These may be organised if Ladies' Captain wishes and there is sufficient interest. Run possibly on Tuesday afternoons after a 9-hole Fun Competition, or instead of golf if inclement weather.

## A:3 Election of Ladies' President

- The Ladies' President must be a Past Captain of Barnard Castle Golf Club and a current member of Barnard Castle Golf Club.
- Nominations can be made in writing to the Honorary Secretary by a Past Captain of Barnard Castle Golf Club Ladies' Section or a member of the Executive Committee of the Ladies' Section with the prior consent of the nominee.
- In the event of more than one nomination, a ballot shall be held with all Past Captains of Barnard Castle Golf Club Ladies' Section and members of the Executive Committee of the Ladies' Section entitled to a vote.
- Ballot papers shall be returned to the Honorary Secretary.
- The Ladies' Captain and the Honorary Secretary will collate the results. In the event of a tie, the decision will be made by drawing lots.
- The Ladies' Captain will announce the new Lady President.

A template of the original letter follows:

10<sup>th</sup> July 2013

Dear Past Captain or Member of the Executive Committee

It does not seem like five years since our last Ladies' President was elected but the time has arrived for us to again appoint a Ladies' President.

Our Ladies' Section Constitution states:

*'This would be an honorary position of five years standing carrying no executive duties with the entitlement to attend Ladies' Committee Meetings ex-officio. The appointment would be made by the Executive Committee and Past Captains of the Ladies' Section.'*

On the 28<sup>th</sup> August 2012 the following procedure for the election of our Ladies' President was -approved.

- *The Ladies' President must be a Past Captain of Barnard Castle Golf Club and a current member of Barnard Castle Golf Club.*
- *Nominations can be made in writing to the Honorary Secretary by a Past Captain of Barnard Castle Golf Club Ladies' Section or a member of the Executive Committee of the Ladies' Section with the prior consent of the nominee.*
- *In the event of more than one nomination, a ballot shall be held with all Past Captains of Barnard Castle Golf Club Ladies' Section and members of the Executive Committee of the Ladies' Section entitled to a vote.*
- *Ballot papers shall be returned to the Honorary Secretary.*
- *The Ladies' Captain and the Honorary Secretary will collate the results. In the event of a tie, the decision will be made by drawing lots.*
- *The Ladies' Captain will announce the new Ladies' President.*

If you wish to make a nomination, could you please write to our Honorary Secretary, (Name), (Address). The closing date for nominations is Saturday 10<sup>th</sup> August.

Yours faithfully  
Honorary Secretary



## **SECTION B: EXECUTIVE COMMITTEE ROLES AND RESPONSIBILITIES**

### **B:1 Ladies' Captain**

#### **B:1:1 Role description of Ladies' Captain per Club Management Committee 2022**

The Captains have a critical role in creating a positive and dynamic environment for members. They should consistently demonstrate the values of the club and encourage members and visitors to adhere to these. Captains provide a point of contact for the playing membership and, a place where playing matters can be addressed through the correct channels.

At Barnard Castle Golf Club the Ladies' Captain will:

- Assist the Club Captain to provide leadership on golfing aspects of the Club.
- Attend the Management Committee meetings and assist the Management Committee in understanding the needs of all sections of the membership.
- Maintain the integrity, standards, and ethics of the Club and of the game of golf.
- Build positive relationships with Club members, understanding their diverse needs and uniting their voices.
- Be an ambassador for the Club and its members at appropriate events and functions.
- In conjunction with other members of the Management Committee when appropriate, resolve sensitive Club and membership issues in a confidential manner.

Responsibilities:

- Chair the Ladies' Section Committee meetings to enable playing and membership matters to be raised and addressed.
- Specific responsibilities relating to the Ladies' Section are outlined in the Ladies' Section Manual (Red Book).
- As detailed above, there is also a responsibility to the wider membership of Barnard Castle Golf Club.

Privileges:

It is recognised by the club the role of Ladies' Captain involves considerable responsibilities and time. In recognition of this, the club will afford the following privileges to the Ladies' Captain

- A club jumper/outer layer (not waterproof) and polo shirt to be worn when undertaking ambassadorial duties.
- An entitlement to a reserved starting time in Ladies' / Club competitions.
- A car parking space available for the Management Committee in the car park for use during term of office. (Management Decision 2023)

## **B:1:2 Ladies' Captain's Duties within the Ladies' Section**

1. Arrange calendar with help of Honorary Secretary and Competition/Handicap Secretary.
2. Ladies' Captain normally organises all mixed competitions including Hall Trophy.
3. Ask ladies on the committee and team captains if they would like to continue with the same role.
4. Buy a gift for the retiring Lady Captain to be presented at the Ladies' AGM (cost approx. £50.00) - which is refunded from the Honorary Treasurer.
5. Chair committee meetings.
6. Organise a fundraising event(s) e.g. coffee morning (often in February).
7. Attend Management Meetings along with the Ladies' Vice-Captain.
8. Assist outgoing Ladies' Captain and Competition/Handicap Secretary with the Presentation Night (setting up and on night).
9. Attend the main club AGM and announce the new Ladies' Committee.
10. Organise the Winter Competitions and the Christmas Competition.
11. Arrange Christmas lunch following a Tuesday Competition e.g. soup and sandwiches.
12. Write a January Newsletter with key dates for all members.
13. Ensure that the caterer has all the dates and numbers for when catering is required (include matches, friendlies, opens, external competitions, coffee morning etc.).
14. Just before start of golfing season (March time), arrange and put up list for 3/4 group lessons with the Professional.
15. Arrange Opening Day. May present Eclectic prizes and the Winter Competition prizes.
16. Ladies' Invitation. Check with the Honorary Treasurer the vouchers required for prizes. Help with raffle.
17. Ladies' Exchange. Leave card and chocolates (or similar) for visiting team in Ladies' Room.
18. Invite ladies with lowest handicap to play in Thomlinson Cups (both silver and bronze division).
19. Arrange the Ladies' Invitation.
20. Arrange Ladies' Captain's Day/Joint Captain's Day.
21. After AGM hold a short meeting with the whole of committee (including the new members) to allocate different roles and responsibility. (See last year's list for the number of jobs etc). Delegate as many jobs as possible.
22. Throughout the year try and support various ladies who are representing the club in events e.g. Thomlinson Cups, Daily Mail Foursomes etc. Update members of their progress.
23. Discuss with Honorary Secretary if you want anything extra putting on the Agenda for Meetings.
24. Deliver flowers or similar and a 'Get Well' card to ladies who have been ill. (Approximate cost up to £20) Occasionally this may also include a lady whose spouse/partner has died. Expenses to be reimbursed from Honorary Treasurer.
25. Try and find out if any new ladies have joined and introduce yourself. Arrange 'fun' competitions to incorporate these ladies into the section.

## **B:2 Ladies' Vice-Captain**

### **B:2:1 Role description of Ladies' Vice-Captain per Club Management Committee 2022**

At Barnard Castle Golf Club the Ladies' Vice-Captain will:

- Deputise for the Ladies' Captain as required.
- Attend Management Meetings along with/deputise for Ladies' Captain.
- Attend Ladies' Committee Meetings.
- Specific responsibilities relating to the Ladies' Section are outlined in the Ladies' Section Manual (Red Book).

### **B:2:2 Ladies' Vice-Captain's Duties within the Ladies' Section**

1. Deputise for Ladies' Captain if required.
2. Order and present flowers to the Ladies' Captain on Ladies' Captain's Day/Joint Captain's Day approx. cost £20.00. To be reimbursed by the Honorary Treasurer.
3. Ladies' AGM Presents Outgoing Ladies' Captain with flowers or gift (£50).
4. Attend Management Meetings
5. Attend Ladies' Committee Meetings

## **B:3 Honorary Secretary**

Responsibilities are as follows:

1. After Ladies' AGM take minutes from a short meeting with the whole committee (including the new members) to allocate different roles and responsibility. Send minutes to Ladies' Captain and distribute with Agenda before the next committee meeting.
2. Take minutes at committee meetings, send to Ladies' Captain, and distribute minutes and financial report received from the Honorary Treasurer before the next meeting. Put copies of recent minutes on the ladies' room board and previous copies in the file in the cupboard.
3. When confirmed as correct a copy display the minutes on the Ladies' notice board and shared on the Ladies' Section WhatsApp group.
4. Provide a bullet point summary of the minutes for display on the Club's website (Committee decision 4 June 2024).
5. Include the date of the next Committee Meeting in the minutes so all members of the Ladies' Section know the date of the next committee meeting.
6. Attend County AGM.
7. Put up a notice on the main board giving members information about county competitions, with information about how to enter and pay.
8. Organise the Ladies' Open. Supply competition instructions to be added to the scorecard. Put up notice asking for helpers throughout the day. Arrange for starters on

the tee and give them a starting sheet. Make sure caterers know numbers and give a starter sheet to them.

9. Arrange the Past Captains' meal and menu with the caterers. Send out letters to Past Captains for the Golf and/or meal. Liaise with the caterers for the meal options.
10. August: Send entry forms for county club competitions for the next golfing year.
11. Prior to the Ladies' AGM, send email inviting ladies to the AGM with dates between which nominations and proposals can be made and the previous AGM minutes. Put up relevant notices on the ladies' noticeboard with nominations and any proposals and a list of names for ladies to express their intent to attend the AGM or give their apologies.
12. Put out signing in sheet at AGM and take the minutes at the AGM
13. Try to secure a date for a future Exchange outing.

## **B:4 Competition/Handicap Secretary**

Responsibilities are as follows:

1. Prepare a list of trophy and medal winners, place on noticeboard for members to indicate their availability on Presentation Night. Chase up those who do not comply.
2. Information to be supplied to the Club Competition Secretary and the Office Administrator for trophies to be engraved in good time before the Presentation Evening.
3. Set out the trophies on the afternoon of Presentation Evening. Read out the winners. Make sure all trophies are returned to the Trophy Cabinet at the end of the evening.
4. Ask Daily Mail Foursomes Winners to enter themselves on the Daily Mail Website.
5. At the end of the season, empty the box of score cards from the computer cupboard and dispose of them and print out the results sheets if needed.
6. Enter all competitions for the new season on Club V1.
7. Display any competition entry sheets where necessary with any 'extra' information on the noticeboard 3 weeks prior to competition and make ladies aware of forthcoming competitions via WhatsApp Group. For Mixed competitions, display an entry sheet on the Men's noticeboard if necessary.
8. Check ladies time slots have been allocated for usual tee times on Tuesdays and Sundays.
9. At the end of each competition, check score cards are completed in line with England Golf requirements (Committee decision 15 May 2023). Store cards when needed in the computer cupboard for a maximum of a year.
10. After last competitor has entered their score into the computer, close the competition and run off the results sheet if needed. Credit winner and second place Club V1 accounts with prize money.
11. Record Trophy and medal winners' names and scores (down to 3rd place).
12. Both Knockout Competitions begin on the 1st May. The draw can be done on Club V1. Print out draw sheet and post on the noticeboard.

13. Check that winners' names for DCGLA and external competitions e.g., May Lowery, Ping, Daily Mail Foursomes, Coronation Foursomes Medal Winners are submitted. If the winners are unable to go forward, then offer the places to other players in the order of their finishing place. Entry fee for Ping and Coronation Foursomes to be paid by the Competition/Handicap Secretary and reimbursed from entry fees.
14. Check information has been automatically sent to Hole in One Club England Golf if anyone gets a Hole in One.
15. Help Ladies' Captain with her Captain's Day and Ladies' Invitation cards if required.
16. Liaise with the Ladies' Committee and Team Captains regarding fixtures for the following year.
17. After the last qualifying competition calculate the winners of the following competitions: Allan Salver, Evans Order of Merit, McLuckie Memorial Shield and Young Shield. These can be done on Club V1.
18. Inform Club Competition Secretary and the Office Administrator to order brass updates for the Honours Boards.
19. Arrange 9-hole qualifying competitions throughout the year as required.
20. Prepare reports for the Ladies' AGM and Committee Meetings.
21. At least once a year, the Club Handicap Committee must meet and undertake a Handicap Review, where all members' WHI are discussed individually.
22. Provide help and advice to ladies and juniors regarding WHS.

## **B:5 Honorary Treasurer**

Responsibilities are as follows:

1. Maintain the Friends of the Ladies – BCGC bank account.
2. Ensure the bank account has 3 approved signatories for the cheque book and online banking arranging any changes as required.
3. Maintain online banking – must be a 2-person authorisation for changes and payments.
4. Hold all cash in a safe secure cash tin/location.
5. Pay in cash and cheques to the bank.
6. Make cash, cheque, and online payments.
7. Collect and record 'Library' money.
8. Maintain monthly transactions accounts - spreadsheet format.
9. Save electronic copies on a memory stick – held secure in cash tin.
10. Hold printed copies of the monthly transaction accounts in an annual file (Oct – Sep).
11. Collate hard copies of bank statements and hold in annual accounts file (Oct – Sep).
12. Produce a breakdown of income and expenditure for Committee Meetings.
13. Present Annual Accounts at Ladies' AGM.
14. Charity and Winter entry fees and prizes are to be accounted for and paid out.
15. Send a cheque or bank payment to the DCLGA for any donation to the charity chosen by the Ladies' County Captain for the amount agreed by the Committee.
16. Send cheques to each of the charities that the Committee has chosen to support during the current season. These should be sent by 30<sup>th</sup> September and accounted for prior to the end of year financial closedown. See D:2:11 and E:2:19.

17. Entry fees and prizes for the Ladies' Open are recorded in the Club's accounts. Liaise with the Club Office to arrange voucher prizes.
18. Entry fees for Ladies' Section competitions in the diary are collected on ClubV1. Prize money is allocated on ClubV1 by the Competition Secretary.
19. Collect entry fees and arrange vouchers or balls as appropriate for prizes for non-V1 competitions.
20. Provide floats for Ladies' organised events and raffles.
21. Arrange end of season gifts as follows:
  - Committee decision 24 June 2020: £20 voucher for each team captain (Anderson, Sivewright and Friendly). Individuals can choose whether to accept.
  - Committee decision 16 April 2020: £20 voucher for each of the Ladies' Vice-Captain, Honorary Secretary, Honorary Treasurer.
  - Committee decision 12 October 2023: £40 voucher for Competition/Handicap Secretary due to extra time involved.These are to be presented by 30<sup>th</sup> September and accounted for prior to the end of year financial closedown. (Committee decision 2<sup>nd</sup> March 2022)

## SECTION C: COMPETITIONS OVERVIEW

### C:1 General Information

All Ladies' competition dates are recorded in the fixture book and can also be found on the electronic booking system. Where dates are amended new dates will be circulated via the noticeboard and WhatsApp Group. Ladies can sign up to play via BRS and Club V1 up to the day of the competition unless they are seeded or drawn competitions when sign up will be required in advance. The deadline for sign up will be advertised so that draws can be made and tee times allocated on BRS.

A group of tee times will be reserved for Ladies to play in competitions at the same time on Tuesdays and Sundays. Ladies may play in competitions on the same day outside of these reserved tee times except in the case of seeded competitions when all entrants must play at the same time.

Competitors make out their own score cards and are responsible for their own playing handicap. Cards may be marked by another player not in the competition.

In line with the Club's Management Committee decision (September 2020), 9-Hole members are restricted to playing in 9-hole competitions. Exceptions are exchanges and friendlies dependent on popularity i.e. 18-hole members are given priority if spaces are limited (Committee Decision 3<sup>rd</sup> March 2021).

**Competition fees are as follows:** (Committee Decision 10<sup>th</sup> January 2024)

<b>Ladies' Competitions</b>	<b>£3.00 per person</b>
<b>Mixed Competitions</b>	<b>£3.00 per person</b>
<b>Charity Competitions</b>	<b>£3.00 per person</b>
<b>Ladies' Captain's Charity Competitions</b>	<b>Ladies' Captain may choose</b>

**Prize Money:** (Committee Decision 6<sup>th</sup> March 2024)

<b>1<sup>st</sup> Place</b>	<b>£10</b>
<b>2<sup>nd</sup> Place</b>	<b>£5</b>
<b>Charity Competitions</b>	<b>£nil</b>

Winners will receive a credit on their V1 account shortly after the competition is completed.

Winners of Trophy and Medal Competitions will also receive a credit of £10 on their V1 account shortly after Presentation Night.

#### **Adverse weather:**

Committee members present on the day will decide regarding the cancellation or suspension of any competition with reference to R&A rules and guidance.

## **C:2 World Handicap System**

See [www.Englandgolf.org](http://www.Englandgolf.org) for latest information.

The World Handicap System™ launched in England on 2 November 2020. It is designed to welcome more players, to make golf easier to understand and to give all golfers a handicap which is portable all around the globe.

### **How does the WHS work?**

The process begins in the same way throughout the world – by accurately measuring a player's golfing ability.

From this they will be provided an initial Handicap Index. After a player has achieved 20 scores, a 'fully developed' Handicap Index can be calculated to provide the most accurate representation of a player's ability.

To ensure a player has only one Handicap Index, the golfer will nominate a home club. The home club is determined by the player, but for practicality it is recommended this is where the player typically submits the most of their scores.

### **Course Rating & Bogey Rating**

#### **What is Course Rating?**

Golf Course Rating will be used to measure the playing difficulty of a golf course. It measures how many strokes a Scratch Golfer (a player who can play to a Course Handicap of zero on all rated golf courses) should take on any given course. The rating does this by assessing two main types of challenges which, when combined, result in a common base from which to compare players' abilities:

- The playing length of the course
- The obstacles that a player will encounter (e.g. size of green and hazards)

#### **What is Bogey Rating?**

A Bogey Rating is the measure of playing difficulty from a set of tees when played by a Bogey Golfer (a player who has a Course Handicap of approximately 20 for a male and 24 for a female). Knowing the Course Rating and Bogey Rating allows the WHS to assess and rationalise the relationship between the two. From this, the difficulty of the course for all other levels of ability can be deduced.

### **Slope Rating**

#### **What is Slope Rating?**

Slope Rating is the number which indicates the relative playing difficulty of a course for Bogey Golfers, compared to Scratch Golfers. It is the difficulty comparison between a Bogey Golfer and a Scratch Golfer from the same set of tees. (In simple terms it is the combination of the Course Rating and the Bogey Rating, which allows us to calculate the Slope Rating of a set of tees). The use of Slope allows a player's Handicap Index to be portable from course to course



and country to country. It also enables acceptable scores from any rated golf course in the world to be submitted for a player's handicap purposes. The Slope Rating is a key component in calculating the number of strokes each player receives to play a particular golf course. Each set of tees will have a Slope Rating value between 55 and 155. The higher the Slope Rating, the more additional strokes a Bogey Golfer will need to be able to play it. The lower the Slope Rating, the less strokes a Bogey Golfer will require.

### **Bogey Rating - Course Rating x Factor = Slope Rating**

The Slope Ratings are gender specific and the tee which a golfer plays from must have a Slope Rating for each gender.

113 is the Slope Rating value where all players play from their Handicap Index (i.e. the course is as equally hard for both Scratch and Bogey players).

### **What is a Handicap Index?**

The Handicap Index is the most important element of the WHS. The Handicap Index will:

- Measure the ability of a player
- Be portable from course to course
- Allow players to compete fairly and therefore promote inclusivity within the game

A Handicap Index is calculated from the best eight scores from the last 20 rounds. For regular golfers, this is done by the WHS Software calculating the average of the eight best scores from the previous 20 rounds.

For new golfers to gain their Handicap Index they will have to submit a minimum of 54 holes (using any combination of 9 and 18 holes). Their Handicap Index will be the lowest of their three rounds minus two strokes and continue to be built until the preferred 20 scores are achieved.

The maximum Handicap Index for any player is 54.

### **Course Handicap**

#### **What is Course Handicap?**

Before any player starts their round, they must convert their Handicap Index into a Course Handicap. The Course Handicap will determine the number of strokes a player will receive for any set of tees on a course. The following formula is used:

$$\text{Handicap Index} \times (\text{Slope Rating}/113) = \text{Course Handicap}$$

Golf courses display a table of Course Handicaps for each Handicap Index.

## Playing Handicap

### What is Playing Handicap?

Playing Handicap is a mandatory stroke allowance used in competitions, enabling golfers to compete on a level playing field, regardless of their Handicap Index. The Playing Handicap changes depending on the competition format.



# ENGLAND GOLF

## PLAYING HANDICAP: MANDATORY ALLOWANCES TABLE

FORMAT OF PLAY	TYPE OF ROUND	MANDATORY HANDICAP ALLOWANCE
STROKEPLAY	Individual	95%
	Individual Stableford	95%
	Individual Par/Bogey	95%
	Individual Maximum Score	95%
	Fourball	85%
	Fourball Stableford	85%
	Fourball Par/Bogey	90%
MATCHPLAY	Individual	100%
	Fourball	90%
STROKEPLAY	Foursomes	50% of combined team handicap
	Greensomes	60% low handicap + 40% high handicap
	Pinehurst/Chapman	60% low handicap + 40% high handicap
	Best 1 of 4 Stroke Play	75%
	Best 2 of 4 Stroke Play	85%
	Best 3 of 4 Stroke Play	100%
	All 4 of 4 Stroke Play	100%
	Scramble (4 players)	"25%/20%/15%/10% from lowest to highest handicap"
	Scramble (2 players)	35% low/15% high
	Total score of 2 match play	100%
	Best 1 of 4 Par/Bogey	75%
	Best 2 of 4 Par/Bogey	80%
	Best 3 of 4 Par/Bogey	90%
	4 of 4 Par/Bogey	100%

WORLD HANDICAP SYSTEM

R&A USGA

[www.Englandgolf.org](http://www.Englandgolf.org)

## **General Play & Competition Rounds**

### **How to submit a score?**

After the completion of a competition round or pre-registered general play 'social' score, a player must submit their scorecard as soon as possible in order for their Handicap Index to be updated. Scores should be posted on the same day and preferably at the venue being played.

For a score to count towards a player's Handicap Index, it must be played:

- In accordance with The Rules of Golf
- In an authorised format of play
- Over a minimum number of 10 holes for an 18-hole round
- With at least one other person
- On a course with a current Course Rating and Slope Rating

An electronic return of a score has the same status as a physical scorecard; and the score must be attested by the marker who witnessed the round as soon as possible after play.

To maintain an accurate handicap index, it is recommended that players return at least 20 scores over 2 years.

### C:3 Overview of Barnard Castle Ladies' Competitions

An in-depth review of competitions was undertaken in 2024. The resulting proposals were circulated to all members of the Ladies' Section and presented and discussed at an open meeting on 15 October 2024. The proposals were accepted by those present and ratified at the Ladies' Executive Committee meeting on 29 October 2024.

The following parameters for Ladies' competitions at Barnard Castle Golf Club were agreed during this review process:

1. **Seeded draws:** playing groups are allocated in handicap order and all entrants must play at the same time on the same day.
2. **Random draws:** playing groups are allocated randomly using the Club's system or manual card draw for entrants playing during the Ladies' reserved tee times window.
3. **Free choice:** playing groups are determined by Lady members by signing up on BRS. During the Ladies' reserved tee times window, any Lady member may enter their name in any free tee time slot, alongside any existing names.
4. No handicap limits to be applied to Ladies' competitions. This is in line with England Golf guidance.
5. Convert standalone Medal competitions and Medals played with charity competitions to Stableford format.
6. Seeded draws will be used for competitions where entrants must play at the same time of day.
7. Random draws will be used for:
  - a. Stableford trophies
  - b. Bogey competitions
  - c. All fun competitions
  - d. Ad hoc Stableford competitions
8. Free choice will be used for:
  - a. Strokeplay trophies played alongside medals
  - b. The May Lowery DCLGA Strokeplay competition
  - c. Charity Stableford competitions
9. Competition playing groups will be limited to 3 players per tee time during the Ladies' reserved tee times window to assist the pace of play.

## SECTION D: CLUB TROPHIES

### D:1 Summary Table of Trophy Competitions

Ref	Title	Played with Medal	Day	Format	Draw	Notes
D:2:1	Anniversary Vase	Yes	Sun	Strokeplay	Free Choice	
D:2:2	Easter Rose Bowl		Notes	Stableford	Seeded	Easter Sun or Mon
D:2:3	Helmer Trophy (Bronze)	Yes	Tues	Strokeplay	Free Choice	
D:2:4	Friend Rose Bowl	Yes	Sun	Strokeplay	Free Choice	
D:2:5	Past Captains' Trophy		Sat	Stableford	Random	Past Captains only
D:2:6	Arthur Watson Trophy		Sun	Strokeplay	Seeded	Flag competition
D:2:7	Balfour Vase (Mixed)		Sun	Foursomes Strokeplay	Random	Choose own partner All play together
D:2:8	Elsie Armstrong Trophy		Sun	Par/Bogey	Random	
D:2:9	Club Championship		Sun	Strokeplay	Seeded	36 holes, with below
D:2:10	Nett Championship		Sun	Strokeplay	Seeded	36 holes, with above
D:2:11	Eileen Driver Trophy		Tues	Stableford	Random	For Macmillan Cancer
D:2:12	Birkbeck Trophy (Silver)	Yes x 3	Sun	Strokeplay	Free Choice	Best total of 3 gross scores
D:2:13	McLuckie Trophy (Bronze)	Yes x 2	Tues	Strokeplay	Free Choice	Best total of 2 gross scores
D:2:14	Musto Trophy		Sun	Strokeplay	Seeded	Placed 1-3 in any medal
D:2:15	Jackson Trophy (Mixed)		Sun	Foursomes Stableford	Random	Random draw for partners All play together
D:2:16	Centenary Cup		Sun	Stableford	Random	

<b>D:2:17</b>	Ladies' Centenary Plate		Sun	Stableford	Random	
<b>D:2:18</b>	Linda Carlino Trophy		Tues	Stableford	Random	
<b>D:2:19</b>	Angela Roscoe Memorial Cup		Tues	Stableford	Random	
<b>D:2:20</b>	Laura Stoddart Trophy		Sun or Tues	Stableford	Random	
<b>D:2:21</b>	Handicap Matchplay Championship		Ad Hoc	Matchplay	Random	Knockout
<b>D:2:22</b>	Sympathy Vase (Runner Up in above)		Ad Hoc	Matchplay	Random	Knockout
<b>D:2:23</b>	Foursomes Matchplay Trophy		Ad Hoc	Matchplay	Random	Choose own partner Knockout
<b>D:2:24</b>	Allan Salver	Awarded to the player with the season's greatest reduction in handicap				
<b>D:2:25</b>	Jean McLuckie Memorial Shield	Awarded to the Silver player with the lowest aggregate of 4 best nett Medal scores over the season				
<b>D:2:26</b>	Young Shield	Awarded to the Bronze player with the lowest aggregate of 4 best nett Medal scores over the season				
<b>D:2:27</b>	Evans Order of Merit Trophy	Awarded to the player with the best 10 scores from qualifying competitions over the season				
<b>D:2:28</b>	Grace Whiteford Junior Girls Trophy	Awarded to the most improved Junior golfer of the year				
<b>D:2:29</b>	Kinghorn Junior Girls Trophy	Awarded to the Junior with the 3 best Stableford scores from the summer qualifying competitions				

## D:2 Detail of Trophy Competitions

<b>D:2:1</b>	<b>Anniversary Vase</b>
<b>Trophy</b>	Large cut glass vase
<b>Origin</b>	Presented to the Ladies' Section in 1982 by Mr Ken Chapman to mark the anniversary of its founding on 11 <sup>th</sup> April 1907
<b>Format</b>	Strokeplay, free choice
<b>Day</b>	Sunday in April

<b>D:2:2</b>	<b>Easter Rose Bowl</b>
<b>Trophy</b>	Silver rose bowl on black plinth, approximately 6" diameter, with Lion head handles
<b>Origin</b>	Presented to the Ladies' Section in 1982 by Mr Ken Chapman
<b>Format</b>	Stableford, seeded draw, all players must play at same time
<b>Day</b>	Easter Sunday or Easter Monday
<b>Notes</b>	Money donated by Caz Smith and Sue Blaeferd to provide extra prizes in the form of vouchers from 2022 to 2026: 1 <sup>st</sup> £15, 2 <sup>nd</sup> £10, 3 <sup>rd</sup> £5

<b>D:2:3</b>	<b>Helmer Trophy (Bronze Division)</b>
<b>Trophy</b>	Silver cup with handles and lid 8" high on a 3" square plinth
<b>Origin</b>	Presented in 1956 by Miss K Helmer, Ladies' Captain in 1957 and 1958
<b>Format</b>	Strokeplay, free choice
<b>Day</b>	Tuesday
<b>Notes</b>	Played during a summer month in conjunction with a Tuesday Medal Competition.

<b>D:2:4</b>	<b>Friend Rose Bowl</b>
<b>Trophy</b>	Small solid silver rose bowl with mesh and decorative edge, approximately 4 ½" high
<b>Origin</b>	Presented in 1907 by Mrs H P Friend, Ladies' Captain in 1907
<b>Format</b>	Strokeplay, free choice
<b>Day</b>	Sunday

<b>D:2:5</b>	<b>Past Captains' Trophy</b>
<b>Trophy</b>	Crystal rose bowl on plinth
<b>Origin</b>	Presented in 1991 by Mrs J M Quilter, Ladies' Captain in 1990
<b>Format</b>	Stableford (qualifier), random draw
<b>Day</b>	Saturday
<b>Notes</b>	<p>No entry fee, entrants pay for their dinner choice.</p> <p>Honorary Secretary invites all Past Captains to dinner and liaises with the Caterer.</p> <p>Current Ladies' Captain may take part but cannot win the trophy unless they have been a Ladies' Captain previously.</p> <p>Non-members cannot win and should play off their last playing handicap.</p> <p>Current Ladies' Captain may now take part in County Captains' Society competitions, provided she becomes a member of the Society at the beginning of the year.</p>

<b>D:2:6</b>	<b>Arthur Watson Trophy</b>
<b>Trophy</b>	Original trophy was a male golfer on a black plinth, approximately 13" high Replaced in 2000 with female golfer
<b>Origin</b>	Original trophy presented by Mr & Mrs Smurthwaite in 1962 New trophy purchased by Ladies' Section
<b>Format</b>	Strokeplay 'Flag' competition, seeded draw
<b>Day</b>	Sunday
<b>Notes</b>	<p>The flag is placed where the player's strokes have run out (including handicap allowance)</p> <p>Players must complete the 18 holes Strokeplay for handicapping purposes</p>

<b>D:2:7</b>	<b>Balfour Vase (Mixed)</b>
<b>Trophy</b>	Ladies: Silver rose vase approximately 8" high with fluted top` Men: Silver tankard with griffon knob on plinth
<b>Origin</b>	Vase resented by Mrs J Raw, Ladies' Captain in 1984 Previously Griffin Trophy
<b>Format</b>	Foursomes Strokeplay, choose own partner, random draw for fourball
<b>Day</b>	Sunday
<b>Notes</b>	<p>All play together</p> <p>Use Combined Handicap generated by V1</p> <p>Men play from white tees</p> <p>Players can play the course before the competition.</p>



<b>D:2:8</b>	<b>Elsie Armstrong Trophy</b>
<b>Trophy</b>	Silver cigarette box, approximately 5" square
<b>Origin</b>	Presented by Mrs Elsie Armstrong, Ladies' Captain in 1966
<b>Format</b>	Par/Bogey, random draw
<b>Day</b>	Sunday
<b>Notes</b>	For handicap purposes the gross score must be recorded on every hole

<b>D:2:9</b>	<b>Club Championship</b>
<b>Trophy</b>	Sherry decanter with silver neck mounted on walnut plinth, approximately 10" high
<b>Origin</b>	Presented by Boothman & Hillery in 1991
<b>Format</b>	36 Hole Scratch Strokeplay, seeded draw
<b>Day</b>	To be played on the same day as Men's Championship. Starting times to be agreed with Club Competition Secretary when planning next year's fixtures.

<b>D:2:10</b>	<b>Nett Championship (Handicap Championship Trophy)</b>
<b>Trophy</b>	Crystal vase
<b>Origin</b>	Presented by Mr J Atkinson in 1995
<b>Format</b>	36 Hole Scratch Strokeplay, seeded draw
<b>Day</b>	Played in conjunction with the Club Championship
<b>Notes</b>	Players may enter both competitions. The winner of the Club Championship cannot also win the Handicap Trophy

<b>D:2:11</b>	<b>Eileen Driver Trophy (Cancer Charity)</b>
<b>Trophy</b>	Silver gilt cup with handles on a black plinth, approximately 5" high
<b>Origin</b>	Presented by Mrs Eileen Driver, Ladies' Captain in 1976
<b>Format</b>	Stableford, random draw
<b>Day</b>	Tuesday, in summer months
<b>Notes</b>	£3.00 to be paid to the Ladies' Section via the Competition Entry Box. Entrance money is pooled with other charity competitions and a donation is made to Macmillan Cancer Care at the end of the season. See E:2:19.

<b>D:2:12</b>	<b>Birkbeck Trophy (Silver Division)</b>
<b>Trophy</b>	Silver cup with handles, on plinth, approximate height 6" Cup Repaired September 2011 as badly damaged
<b>Origin</b>	Presented in 1965 by Mrs N J Birkbeck, Ladies' Captain in 1938, 1944, 1946, 1960 and 1961
<b>Format</b>	Strokeplay 3 Rounds – Spring, Summer, Autumn Aggregate of gross scores, free choice
<b>Day</b>	Sunday, but not on a Bank Holiday weekend
<b>Notes</b>	If a player is a silver player in round 1, then she may play in rounds 2 and 3 even if no longer a silver player.

<b>D:2:13</b>	<b>McLuckie Trophy (Bronze Division)</b>
<b>Trophy</b>	Silver cup with handles, on plinth, approximate height 7"
<b>Origin</b>	Presented in 1975 by Mrs J McLuckie, Ladies' Captain in 1975
<b>Format</b>	Strokeplay 2 Rounds, aggregate of gross scores, free choice
<b>Day</b>	Tuesday, to be played in the summer months in conjunction with 2 Medal Competitions.
<b>Notes</b>	If a player is a bronze player in round 1, then she may play in round 2 even if no longer a bronze player.

<b>D:2:14</b>	<b>Musto Trophy</b>
<b>Trophy</b>	Silver cup on silver column with plinth, approximate height 10"
<b>Origin</b>	Presented by Mrs Musto in 1981
<b>Format</b>	Strokeplay, seeded draw
<b>Day</b>	Sunday
<b>Notes</b>	Entrants must have been placed 1 <sup>st</sup> , 2 <sup>nd</sup> , or 3 <sup>rd</sup> in any medal during the current Season. A list will be made available of those eligible to enter

<b>D:2:15</b>	<b>Jackson Trophy (Mixed)</b>
<b>Trophy</b>	Ladies: Silver cake stand in two tiers Men: Quaich (Scottish drinking cup)
<b>Origin</b>	1921
<b>Format</b>	Foursomes Stableford, draw for partners and fourball
<b>Day</b>	Sunday
<b>Notes</b>	Lists displayed in Men's and Ladies' locker rooms All play together Use Combined Handicap generated by V1 Men play from white tees Stroke Index taken from Ladies' card Players can play the course before the competition.

<b>D:2:16</b>	<b>Centenary Cup</b>
<b>Trophy</b>	Ornate silver cup with two handles
<b>Origin</b>	Purchased by the Ladies' Section in 1998 to celebrate the centenary of the Golf Club
<b>Format</b>	Stableford, random draw
<b>Day</b>	Sunday

<b>D:2:17</b>	<b>Ladies' Centenary Plate</b>
<b>Trophy</b>	Crown Derby plate on plinth
<b>Origin</b>	Purchased by the Ladies' President, Mrs Margaret Barker in 2007 to celebrate the Centenary of the Ladies' Section of the Golf Club
<b>Format</b>	Stableford, random draw
<b>Day</b>	Sunday

<b>D:2:18</b>	<b>Linda Carlino Trophy</b>
<b>Trophy</b>	Cut glass claret jug on a mahogany plinth
<b>Origin</b>	Presented in 2010 by Mr Charles Carlino in memory of Linda Carlino, Ladies' Captain in 1977
<b>Format</b>	Stableford, random draw
<b>Day</b>	Tuesday
<b>Notes</b>	Played during the summer months

<b>D:2:19</b>	<b>Angela Roscoe Memorial Cup</b>
<b>Trophy</b>	Silver cup with two handles, engraved on the base, standing on a wooden plinth
<b>Origin</b>	Presented in 2013 by Mr & Mrs Roscoe in memory of their daughter Angela Roscoe
<b>Format</b>	Stableford, random draw
<b>Day</b>	Tuesday
<b>Notes</b>	Played during the summer months

<b>D:2:20</b>	<b>Laura Stoddart Trophy</b>
<b>Trophy</b>	Silver cup standing on a wooden plinth
<b>Origin</b>	Presented in 2023 by Laura's daughters in memory of their mother Laura Stoddart, Ladies' Captain in 1998
<b>Format</b>	Stableford, random draw
<b>Day</b>	Sunday or Tuesday
<b>Notes</b>	Played as close as possible to the Men's Alan Stoddart Trophy

<b>D:2:21</b>	<b>Handicap Matchplay Championship</b>
<b>Trophy</b>	Silver cup with handles on plinth
<b>Origin</b>	1950
<b>Format</b>	Matchplay knockout, random draw
<b>Day</b>	Agreed between players of each match
<b>Rules</b>	<ol style="list-style-type: none"> <li>1. The person or team on the top half of the draw is responsible for contacting the opponent(s) during the first 10 days of the round to be played.</li> <li>2. She or they must then offer 3 dates for the tie to be played with a minimum of 10 days between the first and last date. If this is not done, the opponent may claim the tie without recriminations.</li> <li>3. If the dates offered are unacceptable, the opponent(s) must offer 3 alternative dates.</li> <li>4. If the tie is not completed before the closing date, both players and teams will be scratched from the competition.</li> <li>5. Injured players should forfeit the tie as soon as it becomes apparent that she (or they) will remain injured.</li> <li>6. It is the responsibility of the winner(s) of any given round to record the result as soon as the tie is completed. Failure to do so could result in the winner(s) forfeiting the tie as if it has not been completed.</li> </ol>

<b>D:2:22</b>	<b>Sympathy Vase (Runner Up in Handicap Matchplay Championship)</b>
<b>Trophy</b>	Crystal vase
<b>Origin</b>	Presented by Mrs J Ward, Ladies' Captain in 1989
<b>Format</b>	Matchplay knockout, random draw
<b>Day</b>	Agreed between players of each match
<b>Rules</b>	See Handicap Matchplay Championship

<b>D:2:23</b>	<b>Foursomes Matchplay Trophy</b>
<b>Trophy</b>	Two lady golfers on a rectangular wooden plinth
<b>Origin</b>	Presented by Mrs Sheila Kilgariff in 2005, Ladies' Captain in 1996 and 2013. Engraving of winners backdated to 2000
<b>Format</b>	Foursomes Matchplay knockout, random draw
<b>Day</b>	Agreed between players of each match
<b>Rules</b>	<ol style="list-style-type: none"> <li>1. The person or team on the top half of the draw is responsible for contacting the opponent(s) during the first 10 days of the round to be played.</li> <li>2. She or they must then offer 3 dates for the tie to be played with a minimum of 10 days between the first and last date. If this is not done, the opponent may claim the tie without recriminations.</li> <li>3. If the dates offered are unacceptable, the opponent(s) must offer 3 alternative dates.</li> <li>4. If the tie is not completed before the closing date, both players and teams will be scratched from the competition.</li> <li>5. Injured players should forfeit the tie as soon as it becomes apparent that she (or they) will remain injured.</li> <li>6. It is the responsibility of the winner(s) of any given round to record the result as soon as the tie is completed. Failure to do so could result in the winner(s) forfeiting the tie as if it has not been completed.</li> </ol>
<b>Notes</b>	The winners represent the Club in the Daily Mail Foursomes

<b>D:2:24</b>	<b>Allan Salver</b>
<b>Trophy</b>	Silver plate
<b>Origin</b>	Original trophy presented in 1976 in memory of Mrs K Allan, Ladies' Captain in 1973 Replaced by Ladies' Section in 2000
<b>Notes</b>	Awarded to the player with the season's greatest reduction in handicap using England Golf data based on a minimum of 20 scores.

<b>D:2:25</b>	<b>Jean McLuckie Memorial Shield (Silver)</b>
<b>Trophy</b>	Oak shield with silver mount centre, surrounded by small name shields
<b>Origin</b>	Presented in 1994 in memory of Mrs Jean McLuckie, Ladies' Captain in 1975
<b>Notes</b>	Awarded to the Silver player with the lowest aggregate of 4 best nett Medal scores over the year using the V1 formula

<b>D:2:26</b>	<b>Young Shield (Bronze)</b>
<b>Trophy</b>	Oak shield with silver mount centre, surrounded by small name shields
<b>Origin</b>	Presented by Mr A J Young in 1921
<b>Notes</b>	Awarded to the Bronze player with the lowest aggregate of 4 best nett Medal scores over the year using the V1 formula

<b>D:2:27</b>	<b>Evans Order of Merit Trophy</b>
<b>Trophy</b>	Lady golfer on plinth
<b>Origin</b>	Presented by Mrs Sylvia Evans, Ladies' Captain in 1991
<b>Notes</b>	Awarded to the player with the best 10 scores from all qualifying Club Competitions in the playing year. V1 calculates the result by awarding points for 1 <sup>st</sup> to 10 <sup>th</sup> place, 10 points for 1 <sup>st</sup> place, 9 points for 2 <sup>nd</sup> and so on.

<b>D:2:28</b>	<b>Grace Whiteford Junior Girls Trophy</b>
<b>Trophy</b>	Quaich (Scottish drinking bowl)
<b>Origin</b>	Presented by Mrs Grace Whiteford, Ladies' Captain in 2001
<b>Notes</b>	Awarded to the most improved junior of the year based on England Golf calculation of greatest reduction in handicap during the current year

<b>D:2:29</b>	<b>Kinghorn Junior Girls Trophy</b>
<b>Trophy</b>	Junior girl golfer on wooden plinth
<b>Origin</b>	Presented in 2002 by Mrs E Kinghorn, Ladies' Captain in 2002
<b>Notes</b>	Awarded to the junior with the 3 best Stableford scores from qualifying competitions run from June until the end of school summer holidays. Any junior playing in a Ladies' Section medal competition may have her score converted to Stableford points for entry into this competition.

## SECTION E: OTHER COMPETITIONS

### E:1 Summary Table of Other Competitions

Ref	Title	Day	Notes
E:2:1	Opening Day	Sun	May be combined with Anniversary Vase or Easter Rose Bowl or fun format devised by Ladies' Captain
E:2:2	Hall Trophy	Sat or Sun	Mixed Greensomes Stableford, choose partners, 3 or 4 organised each year depending on calendar availability and interest
E:2:3	Ladies' Open	Tues	Arranged by the Ladies' Committee
E:2:4	Ladies Invitation	Tues	Arranged by the Ladies' Committee
E:2:5	Captain's Day		Either separate Ladies event or joint with Club Captain. Arranged by Ladies' Captain.
E:2:6	Ladies' Outing/Exchange		Arranged by Ladies' Captain.
E:2:7	Ladies' Captain vs Ladies' Vice Captain	Tues or Sun	4BBB Matchplay
E:2:8	Turkey Trot	Sun	Individual Stableford, random draw
E:2:9	Christmas Competition	Tues	Ladies' Captain's choice, 9 holes, followed by lunch
E:2:10	Winter Competitions	Tues	Ladies' Captain's choice, 9 holes
E:2:11	Ladies with Seniors	Ad Hoc	Arranged by Ladies' Captain and Seniors' Captain if sufficient interest. Mixed pairings, 4BBB Matchplay.
E:1:12	Ladies V Seniors	Tues	Arranged by Ladies' Captain and Seniors' Captain if sufficient interest. 4BBB Matchplay.
E:2:13	R&A Coronation Foursomes	Tues	Foursomes Stableford knockout competition run by the R&A. Final held at St Andrews. Choose own partners.
E:2:14	May Lowery	Tues	DCLGA Strokeplay competition. Free choice of playing group. Winner qualifies for final at Southmoor.
E:2:15	PING 4BBB	Tues	4BBB Stableford. Choose own partner. May qualify for final at Gainsborough.
E:2:16	The Race to Woodhall Spa		Player with the lowest aggregate of 4 net scores from all 18-hole individual qualifying club rounds played in the season qualifies for a regional heat. Final held at Woodhall Spa.

<b>E:2:17</b>	Stablefords (Ad Hoc)		Random Draw
<b>E:2:18</b>	Charity Stablefords		Converted from Medal to Stableford format, free choice of playing groups
<b>E:2:19</b>	Fun Competitions		Depending on calendar availability e.g. Blind Pairs, 3 Clubs and a Putter, Team of 3, Waltz, Red Yellow Blue, Joker, Scrambles. Random draw.
<b>E:1:20</b>	Eclectics		Organised by a member of the Ladies' Committee if sufficient interest.
<b>E:2:21</b>	Friendly Matches		Format decided by host Club. Non qualifying.
<b>E:2:22</b>	Birdie Tree		Managed by a volunteer from the Committee.



## E:2 Detail of Other Competitions

<b>E:2:1</b>	<b>Opening Day</b>
<b>Purpose</b>	Competition to mark the start of the new season
<b>Timing</b>	Usually played on the first Sunday in April
<b>Notes</b>	Depending when Easter falls, Opening Day may be a fun competition run by the Ladies' Captain or combined with the Anniversary Vase or Easter Rose Bowl. If a fun competition, entry fee covers the cost of prizes. Announce any outstanding prizes from Winter Competitions including eclectic.

<b>E:2:2</b>	<b>Hall Trophy (Mixed)</b>
<b>Trophy</b>	Silver tray
<b>Origin</b>	Trophy donated by Mrs Sue Hall originally as 'The Divorce Stakes.' The name was subsequently changed with Mrs Hall's permission.
<b>Format</b>	£3 fee per player, £10 first prize per player, £5 second prize per player Greensomes Stableford, random draw. Mrs Hall gave Ladies' Captain discretion to change the format if so wished.
<b>Day</b>	Usually, 3 or 4 to be played depending on interest. Played between April and September, usually on Sundays.
<b>Notes</b>	Lists displayed in Men's and Ladies' locker rooms All play together Use Combined Handicap generated by V1 Men play from yellow tees Stroke Index taken from Ladies' card Players can play the course before the competition. These are social events and players are encouraged to eat together in the Clubhouse afterwards. The organiser liaises with the caterer.

<b>E:2:3</b>	<b>Ladies' Open</b>
<b>Format</b>	<ol style="list-style-type: none"> <li>1. WHI Limit of 36</li> <li>2. All players receive 85% of their playing handicap</li> <li>3. Format and entry fee decided by Ladies' Committee</li> <li>4. Teams of 4 to include at least 1 non BCGC member</li> </ol>
<b>Day</b>	Usually, the first Tuesday of County Durham school summer holidays
<b>Prizes</b>	The value of prize vouchers will be dependent on entry numbers and bought via the Club from entry fees. Two's competition is part of the entry fee and the prize per two is a sleeve of balls.
<b>Notes</b>	Organised by the Honorary Secretary assisted by the Ladies' Committee. Tasks include: <ol style="list-style-type: none"> <li>1. Arranging refreshments in the Halfway House</li> <li>2. Notifying the Caterer of number of entrants</li> <li>3. Check there are sufficient supplies in the toilets</li> </ol>

	<ol style="list-style-type: none"> <li>4. Set up Competition Table for sign in, cards and score submission</li> <li>5. Organise raffle prizes, set up Raffle Table, organise raffle tickets and float</li> <li>6. Prepare competition instructions to attach to scorecards</li> <li>7. Prepare scorecards</li> <li>8. Provide tee sheet for Starter and provide thank you card and small gift</li> <li>9. Organise rota of helpers for on the day</li> </ol>
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<b>E:2:4</b>	<b>Ladies' Invitation</b>
<b>Format</b>	<p>The format is decided by the Ladies' Committee.</p> <p><b>2024 format:</b> Teams of 4 players, 2 Club members and 2 guests who must be members of a golf club and have a WHI. Best Stableford score from one Club and one guest player on each hole, except on par 3 holes when all 4 scores count.</p>
<b>Day</b>	Tuesday
<b>Prizes</b>	The value of prizes will be dependent on entry numbers and entry fee.
<b>Notes</b>	<p>Organised by the Ladies' Committee.</p> <p>Tasks include:</p> <ol style="list-style-type: none"> <li>1. Arranging refreshments in the Halfway House if required</li> <li>2. Notifying the Caterer if meals are required</li> <li>3. Organise raffle prizes, set up Raffle Table, organise raffle tickets and float</li> <li>4. Prepare scorecards</li> </ol>

<b>E:2:5</b>	<b>Captain's Day</b>
<b>Format</b>	The format is decided by the Ladies' Captain e.g. may include a putting competition, longest drive holes, nearest the pin holes
<b>Day</b>	Either on the same day as Club Captain's Day or separate date of Ladies' Captain's choosing.
<b>Prizes</b>	Prizes are arranged by the Ladies' Captain and funded by the Club (Management Committee decision 2023)
<b>Notes</b>	<p>Organised by the Ladies' Captain.</p> <p>Tasks include:</p> <ol style="list-style-type: none"> <li>1. Arranging block booking of tee times</li> <li>2. Arranging refreshments in the Halfway House if required</li> <li>3. Notifying the Caterer if meals are required.</li> <li>4. Prepare scorecards and set up longest hole etc on the course</li> </ol> <p>Ladies' Vice Captain arranges flowers for presentation to the Ladies' Captain.</p>

<b>E:2:6</b>	<b>Ladies' Outing</b>
<b>Purpose</b>	This is usually an Exchange with another Club as an opportunity to play with fellow members at another golf course.
<b>Timing</b>	Arranged by the Honorary Secretary several years in advance, usually for a day during the summer
<b>Notes</b>	<p>The Ladies' Captain ensures the following tasks are completed:</p> <ol style="list-style-type: none"> <li>1. Liaise with the visiting Club's representative.</li> <li>2. Ensure that a block booking is available for the visitors.</li> <li>3. Pass on Caterer's details to the visitors to arrange any catering required.</li> <li>4. Arrange catering with Exchange Club's caterer.</li> <li>5. Check everyone has transport to the Exchange Club.</li> <li>6. Ladies' Captain organises prizes and may request contribution from those participating.</li> <li>7. Ladies' Captain leaves card and chocolates (or similar) for visiting team in Ladies' Room.</li> </ol>

<b>E:2:7</b>	<b>Ladies' Captain vs Ladies' Vice Captain</b>
<b>Format</b>	<p>4BBB Matchplay, 90% of the difference in handicap taken from the lowest handicapped player</p> <p>Teams chosen by Ladies' Captain and Ladies' Vice Captain</p>
<b>Day</b>	Tuesday or Sunday
<b>Prizes</b>	Team captains may choose to present sweets or alternatives to their teams

<b>E:2:8</b>	<b>Turkey Trot</b>
<b>Format</b>	Stableford, random draw
<b>Day</b>	Sunday usually in October

<b>E:2:9</b>	<b>Ladies' 9-Hole Christmas Competition and Lunch</b>
<b>Format</b>	Choice of Ladies' Captain
<b>Day</b>	Tuesday in December
<b>Notes</b>	<p>Organised by the Ladies' Captain.</p> <p>Tasks include:</p> <ol style="list-style-type: none"> <li>1. Arranging refreshments and cost with the Caterer</li> <li>2. Arrange for a volunteer to provide a Christmas cake</li> <li>3. Prizes may be provided and funded by participants or Ladies' Captain at her discretion</li> <li>4. Consider back up options e.g. games, quiz in case of bad weather</li> </ol>

<b>E:2:10</b>	<b>9 Hole Winter Competitions</b>
<b>Format</b>	Choice of Ladies' Captain £5 entry fee, prizes dependent on entry
<b>Day</b>	Tuesdays from late October to end of March

<b>E:2:11</b>	<b>Ladies with Seniors</b>
<b>Format</b>	4BBB Matchplay. Teams of 1 Lady and 1 Senior to be decided by Captains. 90% difference in playing handicaps (taken from the lowest handicapped player). Ladies receive entitlement shots calculated as the difference in the course rating (Committee decision 5 <sup>th</sup> May 2022) and applied before 90% calculation. Currently 3 entitlement shots. Ladies play from red tees using red index. Seniors play from yellow tees using yellow index. No entry fee or prizes.
<b>Day</b>	Date in March or April agreed between Ladies' Captain and Seniors' Captain

<b>E:2:12</b>	<b>Ladies vs Seniors</b>
<b>Trophy</b>	Unknown
<b>Format</b>	4BBB Matchplay. Teams of 2 Ladies versus 2 Seniors to be decided by Captains. 90% difference in playing handicaps (taken from the lowest handicapped player). Ladies receive entitlement shots calculated as the difference in the course rating (Committee decision 5 <sup>th</sup> May 2022) and applied before 90% calculation. Currently 3 entitlement shots. Ladies play from red tees using red index. Seniors play from yellow tees using yellow index. No entry fee or prizes.
<b>Day</b>	Tuesday in August or September agreed between Ladies' Captain and Seniors' Captain

<b>E:2:13</b>	<b>R&amp;A Coronation Foursomes</b>
<b>Event</b>	Competition run by the R&A. Final held at St Andrews.
<b>Format</b>	Foursomes Stableford knockout, choose own partners
<b>Day</b>	Tuesday
<b>Notes</b>	Check R&A website for entry, rules, and deadlines for rounds

<b>E:2:14</b>	<b>May Lowery (and Club Medal)</b>
<b>Event</b>	Competition run by the DCLGA. Final held at Southmoor, usually in August.
<b>Format</b>	Stokeplay, free choice Played in conjunction with a Club medal competition
<b>Day</b>	Tuesday
<b>Notes</b>	The Competition/Handicap Secretary submits details of the winner to the DCLGA.

<b>E:2:15</b>	<b>Ping 4BBB</b>
<b>Event</b>	Competition run by PING.- Club winners may qualify for the final if their score one of the highest nationally. Final is held at Gainsborough, usually in September.
<b>Format</b>	4BBB, free choice of partner Small entry fee per player
<b>Day</b>	Tuesday
<b>Notes</b>	The Competition/Handicap Secretary submits entry fees and details of the winners to PING.

<b>E:2:16</b>	<b>The Race to Woodhall Spa</b>
<b>Event</b>	Competition run by England Golf, formerly known as The England Golf Medal. The Club winner qualifies for a regional heat. The final is held at Woodall Spa.
<b>Format</b>	The winner is the player with the lowest aggregate of 4 net scores from all 18-hole individual qualifying club rounds. This is calculated via V1 at the end of the season.
<b>Notes</b>	The Club Secretary submits the application for entry into the regional heat of the winner's choice and the entry fee via the Club's England Golf account.

<b>E:2:17</b>	<b>Stablefords (Ad Hoc)</b>
<b>Format</b>	Stableford, random draw
<b>Day</b>	Tuesday or Sunday depending on calendar availability

<b>E:2:18</b>	<b>Charity Stablefords</b>
<b>Purpose</b>	To raise money for charity. The Committee will decide annually which charities to support from Breast Cancer Now, RNLI, Golf Foundation in addition to Macmillan Cancer Care which is played alongside The Eileen Driver Trophy. The Money raised will be evenly distributed to the chosen charities by the Honorary Treasurer at the end of the season. (Committee decision 12 <sup>th</sup> October 2023).
<b>Format</b>	Stableford format, free choice.
<b>Day</b>	Tuesday

<b>E:2:19</b>	<b>Fun Competitions</b>
<b>Purpose</b>	To provide opportunities for social golf, depending on calendar availability.
<b>Format</b>	Examples: Blind Pairs, 3 Clubs and a Putter, Team of 3, Waltz, Red Yellow Blue, Joker, Scrambles. Random draw
<b>Day</b>	Tuesday or Sunday depending on calendar availability

<b>E:2:20</b>	<b>Eclectics</b>
<b>Timing</b>	Winter Eclectic: November to middle or end of March Spring Eclectic: April to end of June Summer Eclectic: July to end of October
<b>Format</b>	Stableford scoring Entry fees: 18 holes £3, 9 holes £1.50 Prizes: 1 <sup>st</sup> 3 balls, 2 <sup>nd</sup> 2 balls, 3 <sup>rd</sup> 1 ball (number of players to be taken into consideration) Winners announced at earliest appropriate event after close of the Eclectic
<b>Notes</b>	Organised by a member of the Ladies' Committee if sufficient interest. <ol style="list-style-type: none"> <li>1. Winter Eclectic starts with the first 18-hole competition after close of the Summer Eclectic.</li> <li>2. Spring and Summer Eclectics start on the first Medal competition day after close of the previous Eclectic.</li> <li>3. 5/8<sup>th</sup> of handicap.</li> <li>4. 18-hole entrants can play first 9 holes and second 9 holes on different days.</li> <li>5. Scores from minimum of 9 holes of social or competitive golf.</li> <li>6. All scores to be verified by a marker who must sign the player's record kept in the Eclectic file.</li> <li>7. Individual scores in team competitions can be entered but not from DCLGA team matches, friendly matches or opens.</li> </ol>

<b>E:2:21</b>	<b>Friendly Matches</b>
<b>Purpose</b>	To provide opportunities for competitive team golf outside of the DCLGA league matches. To provide opportunities to play golf at different courses.
<b>Format</b>	Format decided by host Club. Non qualifying.
<b>Day</b>	Depends on calendar availability
<b>Notes</b>	Matches are arranged by the Friendly Captain for the following year. <ol style="list-style-type: none"> <li>1. It is usual to approach clubs played against in the current year first to see if they wish to continue playing friendly matches.</li> <li>2. Advertise the match date on the WhatsApp group and put a sign-up sheet on the Ladies' noticeboard.</li> <li>3. Usually 12 members in each team, reserve list if oversubscribed.</li> <li>4. Those players unable to stay for a meal after the match but who can play, should put their names down as reserves.</li> <li>5. 9-hole members are eligible to play if there are spaces remaining after 18-hole members have had time to sign up.</li> <li>6. Arrange meals with the Caterer.</li> </ol>

<b>E:2:22</b>	<b>Birdie Tree</b>
<b>Format</b>	Ladies who score a gross birdie on any hole at BCGC should record their name, date played and hole on forms available in the Locker Room. This should be signed by a playing partner. The Committee Member responsible, will add each birdie to the appropriate bird on the tree. At the end of October, the number of birdies per player will be counted. The member scoring the most birdies will receive a prize of golf balls, funded by the Ladies' Section.
<b>Day</b>	From Opening Day to the end of October

## **SECTION F: DCLGA Team Competitions**

### **F:1 Teams**

#### **F:1:1 DCLGA County Team**

Details can be found on the DCLGA website.

If a Club member plays in a County team match or during the County Week, the Ladies' Captain may wish to send a card of good wishes to the County Captain and Club member.

#### **F:1:2 Anderson Shield Team (Scratch)**

Teams of 7 or 5 split into divisions

Daytime league

#### **F:1:3 Sivewright Shield Team (Handicap)**

Teams of 5 split into divisions

Daytime league



## **F:2 Duties of the Anderson Shield Team Captain**

1. Obtain a list of all league matches for the coming season.
2. Make a chart of potential players and the season's matches, asking players to tick their availability.
3. Duplicate enough Match Results Sheets (two per match).
4. Duplicate enough Team Sheets (one per match).
5. Post team sheet on the team WhatsApp group two weeks prior to the match. Team chosen in order of handicap. Confirm reserves.
6. A week prior to the match, confirm team availability and organise travelling arrangements for an away match.
7. Confirm which home and away players are staying for the post-match meal and arrange home match meals with the Caterer.
8. Arrange for tea and coffee and biscuits to be available before home matches.
9. Check that the home match time is on the Noticeboard beside the Pro Shop.
10. On the day of the match (especially home fixtures):
  - a. check handicaps pre-match
  - b. arrive at least 30 minutes early to welcome the opposing team.
  - c. make out Team Sheets in order of handicap but these only become official 10 minutes prior to start of match – this is important if any late team change has to be made.
  - d. at home fixture introduce your team. Make sure that nobody is going on the tee 15 minutes before match start time.
  - e. give out scorecards to the opposition.
  - f. inform the opposition re distance markers and significance of coloured flags.
  - g. at the end of the match make sure that both result sheets are the same i.e. ours and the oppositions.
  - h. inform the Caterer when all players are in and ready to eat.
  - i. make the speech at the end of the meal (if the Ladies' Captain is not present) – home team speech first.
  - j. send match result to the County Match Secretary.
  - k. collect contributions to the cost of the meal from home players

If there are any queries or disputes before or after the match, refer to the 'Anderson Rules' found on the DCLGA website.

Make sure any County Trophies or Shields are available for Presentation Evening.

### **F:3 Duties of the Sivewright Shield Team Captain**

1. Obtain a list of all league matches for the coming season.
2. Make a chart of potential players and the season's matches, asking players to tick their availability.
3. Duplicate enough Match Results Sheets (two per match).
4. Duplicate enough Team Sheets (one per match).
5. Post team sheet on the team WhatsApp group two weeks prior to the match.  
Remember that only two silver players can play on the team. Confirm reserves.
6. A week prior to the match, confirm team availability and organise travelling arrangements for an away match.
7. Confirm which home and away players are staying for the post-match meal and arrange home match meals with the Caterer.
8. Arrange for tea and coffee and biscuits to be available before home matches.
9. Check that the home match time is on the Noticeboard beside the Pro Shop.
10. On the day of the match (especially home fixtures):
  - a. check handicaps pre-match
  - b. arrive at least 30 minutes early to welcome the opposing team.
  - c. make out Team Sheets in order of handicap but these only become official 10 minutes prior to start of match – this is important if any late team change has to be made.
  - d. at home fixture introduce your team. Make sure that nobody is going on the tee 15 minutes before match start time.
  - e. give out scorecards to the opposition.
  - f. inform the opposition re distance markers and significance of coloured flags.
  - g. at the end of the match make sure that both result sheets are the same i.e. ours and the oppositions.
  - h. inform the Caterer when all players are in and ready to eat.
  - i. make the speech at the end of the meal (if the Ladies' Captain is not present) – home team speech first.
  - j. send match result to the County Match Secretary.
  - k. collect contributions to the cost of the meal from home players

If there are any queries or disputes before or after the match, refer to the 'Sivewright Rules' found on the DCLGA website.

Make sure any County Trophies or Shields are available for Presentation Evening.